

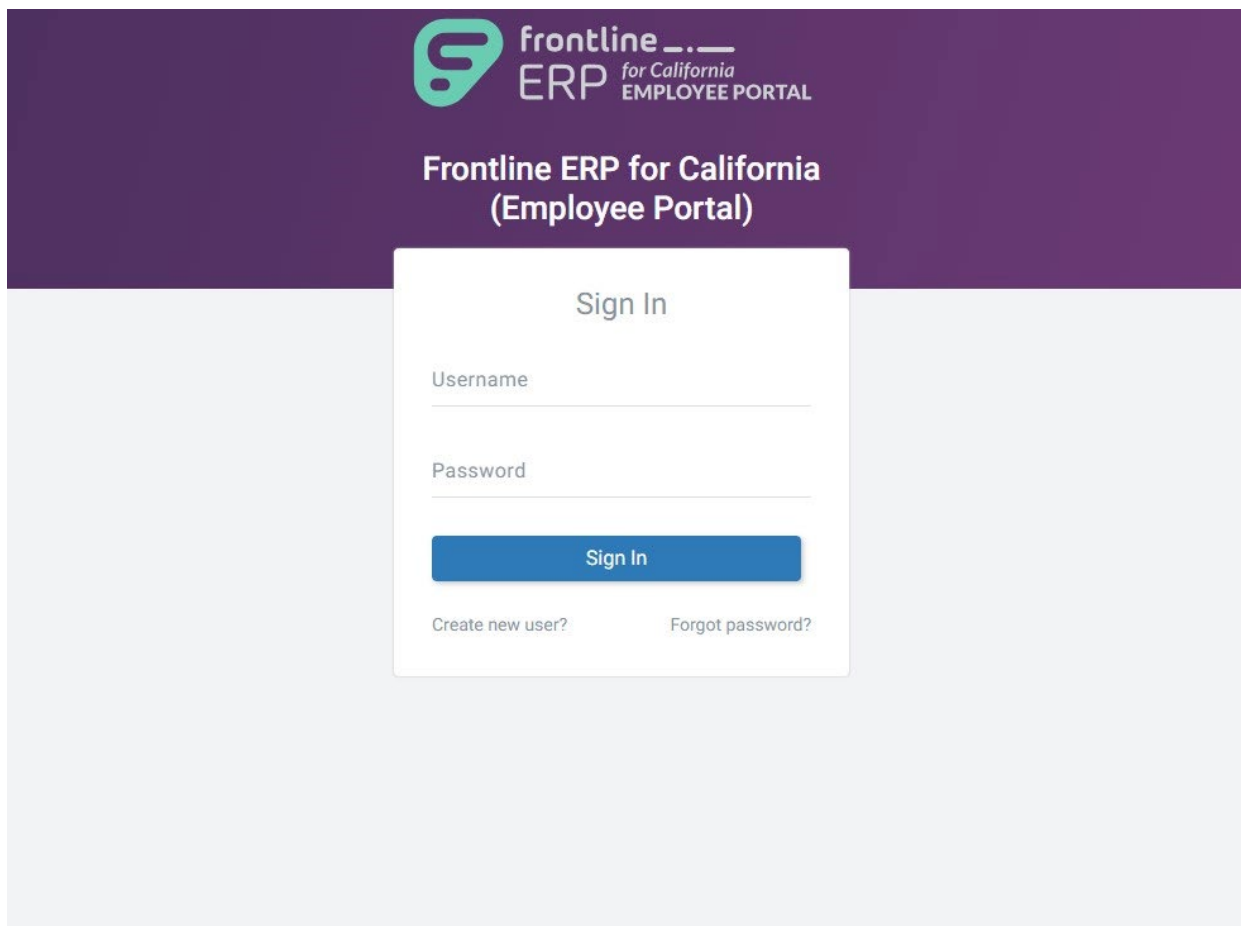
Escape Online Employee Portal

New User Registration

Enter or copy the following web address into your browser if clicking on the link below is unsuccessful:

<https://escapeportal.placercoe.k12.ca.us/#/login>

In the Sign- in window below, click on **Create new user?** at the bottom left.



The image shows a screenshot of the Frontline ERP for California Employee Portal. The header is dark purple with the logo on the left and the text "frontline ERP for California EMPLOYEE PORTAL" on the right. Below the header, the text "Frontline ERP for California (Employee Portal)" is centered. In the center of the page is a white "Sign In" window. This window contains two input fields: "Username" and "Password". Below these fields is a blue "Sign In" button. At the bottom of the window, there are two links: "Create new user?" on the left and "Forgot password?" on the right.

In the **Create New User** window below, complete all fields to register.

The minimum **Password** requirements are as follows: One upper case letter, one lower case letter, one numeric character, one special character, and a minimum of 8 characters total.

Frontline ERP for California (Employee Portal)

In order to successfully register, the information you provide must match the information already on file with your employer.

Email

First Name

Last Name

Date of Birth



Last 4 SSN

Home/Mobile Phone

Create Password

Confirm Password

Register

Cancel

Once the [Create New User](#) window below is completed, click on the [Register](#) button.


Frontline ERP for California (Employee Portal)

In order to successfully register, the information you provide must match the information already on file with your employer.

Email
Your.email@gmail.com

First Name
Sandra

Last Name
Day

Date of Birth
01/24/1967 

Last 4 SSN

Home/Mobile Phone
(916) 123-1234

Create Password

Confirm Password

[Register](#)

[Cancel](#)

The Escape Online Employee Portal system will send a **Confirmation Code** to the email address used during your **Create New User Registration**.

You will need to enter the **Confirmation Code** into the **Confirmation Code** field below within 5 minutes, or you will be timed out and forced to start over.



Frontline ERP for California (Employee Portal)

A confirmation code was sent to you. This code will expire in:

4m

Enter the confirmation code below.

Confirmation Code

Confirm

Sign Out

ⓘ Didn't receive your code?

Enter The **Confirmation Code** received via email into the **Confirmation Code** field below and click on the **Confirm** button.



Frontline ERP for California (Employee Portal)

A confirmation code was sent to you. This code will expire in:

3m 34s

Enter the confirmation code below.

Confirmation Code
888656

Confirm

Sign Out

ⓘ Didn't receive your code?

This will complete your **New User Registration** and the next window you'll see will be your data in the portal system (see below).

Dashboard Org: Roseville City ESD

Alerts

- 2023 W-2 now available
- 2023 1095 now available

Last Paycheck

Category	Percentage
Net Pay	69.9%
Taxes	15.4%
Pre-Tax Deductions	14.7%

Pay Dates February 2024 TODAY < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2
3	4	5	6	7	8	9

● Today ● Pay Day ● Sup Pay Day

Sick Leave [Redacted] Hours

PNL (Part of SICK) [Redacted] Hours

CPI (Part of PNL & SICK) [Redacted] Hours

Comp Time 0 Hours

Vacation [Redacted] Hours

My Payroll allows you to view and download your recent Pay, previous pay, W2's, 1095's.

- Dashboard
- My Payroll**
- My Information
- My Benefits
- Documents

Org: **Roseville City ESD**

My Payroll

[Payroll History](#) [Withholdings](#) [PAYCHECK CALCULATOR](#)

Last Pay Period

Pay Period: 01/01/24 - 01/31/24
Pay Date: 01/31/2024
Federal Tax: [REDACTED]
State Tax: [REDACTED]

Earnings

- Net Pay: [REDACTED]
- Taxes: [REDACTED]
- Pre-Tax Deductions: [REDACTED]
- Misc. Deductions: \$0.00

Recent Paychecks

01/31 2024	Gross Pay [REDACTED]	VIEW	DOWNLOAD
	Net Pay [REDACTED]		

01/17 2024	Gross Pay [REDACTED]	VIEW	DOWNLOAD
	Net Pay [REDACTED]		

[VIEW MORE](#)

Reimbursements

[VIEW MORE](#)

W-2s/1095s

2023	W-2	1095		
	VIEW	DOWNLOAD	VIEW	DOWNLOAD

2022	W-2	1095		
	VIEW	DOWNLOAD	VIEW	DOWNLOAD

[VIEW MORE](#)

My Payroll also allows the employee to change your tax withholding and gives access to a [Paycheck Calculator](#).

- Dashboard
- My Payroll**
- My Information
- My Benefits
- Documents

Org: Roseville City ESD

My Payroll

Payroll History | **Withholdings**

PAYCHECK CALCULATOR

Submit Tax Withholdings

Federal: Form Incomplete Effective Date: 02/01/2024 CLEAR SUBMIT

State: Form Incomplete

Important: Payroll setup changes will go into effect on the next possible payroll unless you change the effective date in the request below to be for a future pay date.

Federal Tax Withholding

View complete W4 instructions

Step 1: Enter Personal Information

Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov.

Filing Status *Required

- Single or Married filing separately
- Married filing jointly or Qualifying surviving spouse
- Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the online estimator at www.irs.gov/W4App, and privacy.

Step 2: Multiple Jobs or Spouse Works

Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Do **only one** of the following.

- (a) Reserved for future use.
- (b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below; **or**
- (c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is generally more accurate than (b) if pay at the lower paying job is more than half of the pay at the higher paying job. Otherwise, (b) is more accurate.



My Information allows the employee to view demographics, assignments, credentials, and education.

- [Dashboard](#)
- [My Payroll](#)
- [My Information](#)
- [My Benefits](#)
- [Documents](#)

My Information edit

Org: Roseville City ESD

[REDACTED]

Hire Date: 02/01/2005

Employee Number
[REDACTED]

Phone Numbers
Home **[REDACTED]**

Emails
Work **[REDACTED]**
Personal **[REDACTED]**

Employee Directory
No Information

Home Address
[REDACTED]
Roseville, CA 95678

Mailing Address
[REDACTED]
Roseville, CA 95678

Spouse
No Information

Emergency Contact
No Information

Doctor
No Information

Assignments
Credentials
Education
Requirements

Status	Pos#	Type	Location	From	Through	FTE	Job Category	Job Class	
Current	847	Paid	Business	07/01/2023	06/30/2024	1	Technician	Payroll Technician	MY CA
Past	603	Paid	Business	07/01/2022	06/30/2023	1	Transportation	Transportation Coordinator	MY CA
Past	603	Paid	Business	05/02/2022	06/30/2022	1	Transportation	Transportation Coordinator	MY CA
Past	1014	Paid	Spanger	07/01/2021	05/01/2022	1	Secretary	AdministrativeSecr School	MY CA
Past	1014	Paid	Spanger	10/14/2020	06/30/2021	1	Secretary	AdministrativeSecr School	MY CA

My Benefits shows the school year leave balances & activity, and health and welfare

- Dashboard
- My Payroll
- My Information
- My Benefits**
- Documents

Org: **Roseville City ESD**

My Benefits

Leave Balances and Activity | Health and Welfare

Leave Balances Summary

Sick Leave Hours	Available: 98.2711
School Year to Date	
Beg Balance: 56.2711	Adjust: 0
Accrued: 96	Dock/Paid: 0
Pending: -16	End Balance: 98.2711
Used: -38	

PNL (Part of SICK) Hours	Available: 72
School Year to Date	
Beg Balance: 0	Adjust: 0
Accrued: 96	Dock/Paid: 0
Pending: -8	End Balance: 72
Used: -16	

CPI (Part of PNL & SICK) Hours	Available: 24
School Year to Date	
Beg Balance: 0	Adjust: 0
Accrued: 40	Dock/Paid: 0
Pending: 0	End Balance: 24
Used: -16	

Comp Time Hours	Available: 0
School Year to Date	
Beg Balance: 0	Adjust: 0
Accrued: 0	Dock/Paid: 0
Pending: 0	End Balance: 0
Used: 0	

Vacation Hours	Available: 134.37
School Year to Date	
Beg Balance: 6.37	Adjust: 0
Accrued: 168	Dock/Paid: 0
Pending: 0	End Balance: 134.37
Used: -40	

Leave Summary Activity

Leave Type Filter: **Unfiltered** | School Year Filter: **Unfiltered**